

Klamath Community Services District
111 Klamath Mill Rd Klamath CA 95548

Regular Board Meeting

MINUTES

15th October 2025 @ 6:00 PM

Meeting called to order at 6:10 PM by Margaret Caldwell President

ROLL CALL:

President, Margaret Caldwell	6:10	Present
President Pro-Tem, Laurette Taylor	6:10	Present
Secretary/Clerk, Veronica Downs	6:10	Present
Director, David Gensaw		Absent
Director, Carol Nova	6:10	Present

RECOGNITION OF STAFF:

Fiscal Department	Tenice Barnett	Present
Field Operations	Paul/Rob	Present

RECOGNITION OF GUEST/PUBLIC COMMENT:

- None

Motion: Veronica Downs

Second: Laurette Taylor

To approve 15th October 2025 Regular Board Meeting Agenda.

Present, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes

Secretary/Clerk, Veronica Downs Yes
Director, David Gensaw
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Carol Nova

To approve 17th September 2025 Regular Board Meeting Minutes

President, Margaret Caldwell Yes
President Pro-Tem, Laurette Taylor Yes
Secretary/Clerk, Veronica Downs Yes
Director, David Gensaw
Director, Carol Nova Yes

MOTION CARRIES: 5yes

Motion: Veronica Downs Second: Carol Nova

To ratify invoice #8784 \$6,000.00 Brookings Harbor Truck (New Conex Box).

President, Margaret Caldwell Yes
President Pro-Tem, Laurette Taylor Yes
Secretary/Clerk, Veronica Downs Yes
Director, David Gensaw
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Carol Nova

To ratify invoice #4374 \$475.00 Wes' Towing (Brought in Conex Box)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Laurette Taylor

To approve invoice #57486 \$631.01 Crescent Ace Hardware (GD Well site door).

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Laurette Taylor Second: Veronica Downs

To approve the Fiscal Department Reports for September 2025

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

**FYI/State Fund

Motion: Laurette Taylor Second: Carol Nova

To approve the Field Operations Report which includes the Effluent Flow, Rainfall, & Monitoring Report for September 2025.

President, Magaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Carol Nova

To Approve Audit Engagement Contract/Nicholson & Olson/Roseville CA (23,24,25 audits)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Carol Nova

