Klamath Community Services District
111 Klamath Mill Rd Klamath CA 95548

Regular Board Meeting

MINUTES

16th July 2025 @ 6:00 PM

Meeting called to order at 6:13 PM by Margaret Caldwell President

ROLL CALL:

President, Margaret Caldwell	6:13	Present
President Pro-Tem, Laurette Taylor	6:13	Present
Secretary/Clerk, Veronica Downs	6:13	Present
Director, David Gensaw		Absent
Director, Carol Nova	6:13	Present

RECOGNITION OF STAFF:

Fiscal Department	Tenice Barnett	Present
Field Operations	Paul/Rob	Present

RECOGNITION OF GUEST/PUBLIC COMMENT:

- None

Motion: Veronica Downs Second: Laurette Taylor

To approve 16th July 2025 Regular Board Meeting Agenda.

Present, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes

Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Laurette Taylor

To approve the 18th of June 2025 Regular Board Meeting Minutes

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4yes

**Sandy Moreno/Financial Advisor went over several questions about investments/donations/clear understanding.

Motion: Veronica Downs Second: Carol Nova

To ratify Invoice #35606 $2,410.00 Steve's Septic Service (large tank pumped at WWTP).

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Laurette Taylor Second: Veronica Downs

To approve invoice #14158 $892.50 Stover Engineering (misc. annexation, boundary maps).

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Laurette Taylor

To approve invoice #22257 $6,000.00 Summit Accounting Service (Payroll taxes/LHMP/Year End Review).

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Laurette Taylor

To approve 4th Quarter, Banking and Investment Report

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes

Secretary/Clerk, Veronica Downs Yes
Director, David Gensaw
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

Motion: Laurette Taylor Second: Veronica Downs

To approve the Approved Payee List/July 2025

President, Margaret Caldwell Yes
President Pro-Tem, Laurette Taylor Yes
Secretary/Clerk, Veronica Downs Yes
Director, David Gensaw
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Carol Nova

To approve the Annual Banking and Investment Policy/2025 - 2026

President, Margaret Caldwell Yes
President Pro-Tem, Laurette Taylor Yes
Secretary/Clerk, Veronica Downs Yes
Director, David Gensaw
Director, Carol Nova Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Carol Nova

To approve the Fiscal Department Reports for June 2025

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Veronica Downs Second: Carol Nova

To approve the Field Operations Report which includes the Effluent Flow, Rainfall, & Monitoring Report for June 2025

President, Magaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

***Yurok Tribal Court/Fern Bates/Settlement agreement. Next hearing the 16th of September 2025 @10:00am

Motion: Veronica Downs Second: Carol Nova

To approve the transfer of One Hundred Thousand (100,000.00) from Liquid Assets to a new Certificate in September with best interest rates at that time.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes

Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

**Coast Central Credit Union/Privacy Choices

Motion: Veronica Downs Second: Carol Nova

To approve that all Board Members Present have read and accept the Cash Flow Report for 20th July 2025

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Motion: Laurette Taylor Second: Veronica Downs

ADJOURNMENT @ 7:15 PM

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	
Director, Carol Nova	Yes

MOTION CARRIES: 4Yes

Margaret Caldwell
Board President

Veronica Downs
Secretary/Clerk

Regular Board Meeting 20th August 2025