Klamath Community Services District
111 Klamath Mill Rd Klamath CA 95548

Regular Board Meeting

MINUTES

21st October 2026 @ 6:00 PM

Meeting called to order at 6:11 PM by Margaret Caldwell, President

ROLL CALL:

President, Margaret Caldwell	6:11	Present
President Pro-Tem, Laurette Taylor	6:11	Present
Secretary/Clerk, Veronica Downs	6:11	Present
Director, David Gensaw	6:11	Present
Director, Carol Nova	6:11	Present

RECOGNITION OF STAFF:

Fiscal Department	Tenice Barnett	Present
Field Operations	Paul/Rob	Present

RECOGNITION OF GUEST/PUBLIC COMMENT:

- None

Motion: David Gensaw Second: Veronica Downs

To approve, 21st October 2026 Regular Board Meeting Agenda

Present, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes

Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: David Gensaw

To approve 16th September 2026 Regular Board Meeting Minutes

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Veronica Downs

To approve invoice #71422 $121.70 Robertson Automotive (Oil change GMC)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor Second: Veronica Downs

To approve invoice #14525 $352.00 Stover Engineering (State Land Lease)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes
MOTION CARRIES:	5Yes

Motion: David Gensaw Second: Laurette Taylor

To approve invoice#339022 $186.96 Curry Equipment (Weed Trimmer and blades sharpened)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes
MOTION CARRIES:	5Yes

Motion: David Gensaw Second: Laurette Taylor

To approve invoice #1409-104960 $428.17 Suburban Propane (Tank filled)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	

Director, Carol Nova — Yes

MOTION CARRIES: — 5YES

Motion: Carol Nova — Second: Veronica Downs

To approve 3rd Quarter Banking and Investment Report/FYI June 30, 2026

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director Carol Nova	Yes

MOTION CARRIES: — 5Yes

Motion: Veronica Downs — Second: Laurette Taylor

To approve 4th Quarter Banking and Investment Report/FYI June 30, 2026

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: — 5Yes

Motion: David Gensaw — Second: Carol Nova

To approve the Annual Banking and Investment Policy, 2026-2027 June 30th, 2027, with a review of the Approved Payee List for July 1st, 2026.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes
MOTION CARRIES:	5Yes

Motion: Veronica Downs Second: Carol Nova

To approve the Fiscal Department Report for September 2026

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
David Gensaw, Director	Yes
Carol Nova, Director	Yes
MOTION CARRIES;	5Yes

Motion: Laurette Taylor Second: Veronica Downs

To approve the Field Operations Report which includes the Effluent Flow, Rainfall, & Monitoring Report for September 2026.

President, Magaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Veronica Downs

To Approve 3 (three) Year Planned Equipment Maintenance Proposal through Cummins

President, Magaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor Second: Carol Nova

To approve Employment Application Tracy McHoney

President, Magaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

**SWRCB Preparation for 2026 – 2027 El Nino Heavy Rain

All board members present have read and accept the cash flow report for 20th October 2026.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
David Gensaw, Director	Yes
Carol Nova, Director	Yes
MOTION CARRIES	5Yes

Motion: David Gensaw Second: Veronica Downs

ADJOURNMENT @ 6:47 PM

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes
MOTION CARRIES:	5Yes

Margaret Caldwell
Board President

Veronica Downs
Secretary/Clerk