

Klamath Community Services District  
219 Salmon Ave Klamath CA 95548

Regular Board Meeting

MINUTES

19<sup>th</sup> February 2025 @ 6:00 PM

Meeting called to order at 6:13 PM by Margaret Caldwell President

ROLL CALL:

President, Margaret Caldwell	6:13	Present
President Pro-Tem, Laurette Taylor	6:13	Present
Secretary/Clerk, Veronica Downs	6:13	Present
Director, David Gensaw	6:13	Present
Director, Carol Nova	6:13	Present

RECOGNITION OF STAFF:

Fiscal Department	Tenice Barnett	Present
Field Operations	Paul/Rob	Present

RECOGNITION OF GUEST/PUBLIC COMMENT:

Robert Hinger/resident/consumer/ no comment at this time

Motion: Veronica Downs                      Second: Laurette Taylor

To approve 19<sup>th</sup> February 2025 Regular Board Meeting Agenda,  
with additions: Agreement to Vacate Easement/Del Ponte.

To add under customer concerns, Billing Register/Adjustments/YIHA notice.

Present, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: David Gensaw

To approve the 15<sup>th</sup> of January 2025 Regular Board Meeting Minutes

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5yes

Motion: Veronica Downs Second: Laurette Taylor

To ratify invoice #9117 \$394.64 Robertson's Automotive (Replaced all 4 seniors on GMC/Visa

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: Laurette Taylor

To ratify invoice #5098577 \$119.79 McCrea Motors (new window latches for GMC/Visa

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor Second: Veronica Downs

To ratify invoice #00591652 \$118.69 USA Bluebook (Meter box lifter)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Veronica Downs

To ratify invoice #00591849 \$541.20 USA Bluebook (Pulsatron chlorine replaced)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor                                                  Second: Veronica Downs

To approve the Fiscal Department Reports for January 2025

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

\*\*Coast Central Credit Union/Savings Certificate

\*\*Yurok Tribal Court/Fern Bates/Civil Complaint

\*\*Rayan Ray asked Judith to ask the water district if they could run a new ¾” line to the Bates Property and move the Bates 2” line to the ADA building.

CONSENCES NO

Motion: Laurette Taylor                                                  Second: Veronica Downs

To approve the Field Operations Report which includes the Effluent Flow, Rainfall, & Monitoring Report for January 2025



President, Margaret Caldwell No  
President Pro-Tem, Laurette Taylor No  
Secretary/Clerk, Veronica Downs No  
Director, David Gensaw No  
Director, Carol Nova No

MOTION CARRIES: 5No

Motion: David Gensaw Second: Veronica Downs

To approve taking the GMC for new muffler high end \$600.00.

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Veronica Downs

To approve Travel for Special District Leadership Conference in Redding October 5 – 8. The cost Hotel \$825.00 Hotel \$568.83/meals and fuel not included.

President, Margaret Caldwell Yes  
President Pro-Tem, Laurette Taylor Yes  
Secretary/Clerk, Veronica Downs Yes  
Director, David Gensaw Yes  
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs

Second: Laurette Taylor

To approve the purchase Qwik-Zymel \$223.60 does not include shipping and handling (USA Bulebook0 (breaks up grease in raw lift station.

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Laurette Taylor

Second: David Gensaw

To approve the purchase of two Solar Outside Lights \$42.99 (for WWTP)

President, Margaret Caldwell	Yes
President Pro-Tem, Laurette Taylor	Yes
Secretary/Clerk, Veronica Downs	Yes
Director, David Gensaw	Yes
Director, Carol Nova	Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs

Second: David Gensaw

To approve that all Board Members Present have read and accept the Cash Flow Report for 20<sup>th</sup> January 2025

President, Margaret Caldwell Yes

President Pro-Tem, Laurette Taylor Yes

Secretary/Clerk, Veronica Downs Yes

Director, David Gensaw Yes

Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Veronica Downs

ADJOURNMENT @ 7:45 PM

President, Margaret Caldwell Yes

President Pro-Tem, Laurette Taylor Yes

Secretary/Clerk, Veronica Downs Yes

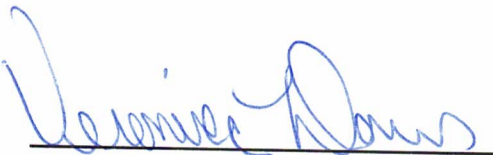
Director, David Gensaw Yes

Director, Carol Nova Yes

MOTION CARRIES: 5Yes



Margaret Caldwell  
Board President



Veronica Downs  
Secretary/Clerk