

Klamath Community Services District  
111 Klamath Mill Rd Klamath CA 95548

Regular Board Meeting

MINUTES

17<sup>th</sup> June 2026 @ 6:00 PM

Meeting called to order at 6:05 PM by Margaret Caldwell, President

ROLL CALL:

|                                    |      |         |
|------------------------------------|------|---------|
| President, Margaret Caldwell       | 6:05 | Present |
| President Pro-Tem, Laurette Taylor | 6:05 | Present |
| Secretary/Clerk, Veronica Downs    | 6:05 | Present |
| Director, David Gensaw             | 6:05 | Present |
| Director, Carol Nova               | 6:05 | Present |

RECOGNITION OF STAFF:

|                   |                |         |
|-------------------|----------------|---------|
| Fiscal Department | Tenice Barnett | Present |
| Field Operations  | Paul/Rob       | Present |

RECOGNITION OF GUEST/PUBLIC COMMENT:

- None

Motion: Veronica Downs

Second: Carol Nova

To approve, 17<sup>th</sup> June 2026 Regular Board Meeting Agenda.

|                                    |     |
|------------------------------------|-----|
| Present, Margaret Caldwell         | Yes |
| President Pro-Tem, Laurette Taylor | Yes |

|                                 |     |
|---------------------------------|-----|
| Secretary/Clerk, Veronica Downs | Yes |
| Director, David Gensaw          | Yes |
| Director, Carol Nova            | Yes |

|                 |      |
|-----------------|------|
| MOTION CARRIES: | 5Yes |
|-----------------|------|

|                           |                        |
|---------------------------|------------------------|
| Motion: Margaret Caldwell | Second: Veronica Downs |
|---------------------------|------------------------|

To approve 17<sup>th</sup> June 2026 Regular Board Meeting Minutes

|                                    |     |
|------------------------------------|-----|
| President, Margaret Caldwell       | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs    | Yes |
| Director, David Gensaw             | Yes |
| Director, Carol Nova               | Yes |

|                 |      |
|-----------------|------|
| MOTION CARRIES: | 5Yes |
|-----------------|------|

|                        |                    |
|------------------------|--------------------|
| Motion: Veronica Downs | Second: Carol Nova |
|------------------------|--------------------|

To ratify invoice #22236 \$508.13 Northridge Electric (WWTP Effluent Pumps)

|                                    |     |
|------------------------------------|-----|
| President, Margaret Caldwell       | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs    | Yes |
| David Gensaw, Director             | Yes |
| Carol Nova, Director               | Yes |

|                 |      |
|-----------------|------|
| MOTION CARRIES: | 5Yes |
|-----------------|------|

Motion: Veronica Downs

Second: Carol Nova

To approve invoice #334051 \$1350.97 Curry Equipment (HUQ Chainsaw)

|                                    |     |
|------------------------------------|-----|
| President, Margaret Caldwell       | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs    | Yes |
| David Gensaw, Director             | Yes |
| Carol Nova, Director               | Yes |

MOTION CARRIES: 5Yes

Motion: Veronica Downs

Second: David Gensaw

To approve invoice #14421 \$217.50 Stover Engineering (as built for Cal-Trans)

|                                    |     |
|------------------------------------|-----|
| President, Margaret Caldwell       | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs    | Yes |
| David Gensaw, Director             | Yes |
| Carol Nova, Director               | Yes |

MOTION CARRIES 5Yes

Motion: Veronica Downs

Second: David Gensaw

To approve invoice #37689 \$2440.00 Steves Septic Service

|                                    |     |
|------------------------------------|-----|
| President, Margaret Caldwell       | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs    | Yes |

|                        |     |
|------------------------|-----|
| David Gensaw, Director | Yes |
| Carol Nova, Director   | Yes |

|                 |      |
|-----------------|------|
| MOTION CARRIES: | 5Yes |
|-----------------|------|

|                      |                        |
|----------------------|------------------------|
| Motion: David Gensaw | Second: Veronica Downs |
|----------------------|------------------------|

To approve the KCSD Budget 2026-2027

|                                    |     |
|------------------------------------|-----|
| President, Margaret Caldwell       | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs    | Yes |
| David Gensaw, Director             | Yes |
| Carol Nova Director                | Yes |

|                 |      |
|-----------------|------|
| MOTION CARRIES: | 5Yes |
|-----------------|------|

|                        |                      |
|------------------------|----------------------|
| Motion: Veronica Downs | Second: David Gensaw |
|------------------------|----------------------|

To approve the Fiscal Department Report for May 2026

|                                    |     |
|------------------------------------|-----|
| President, Margaret Caldwell       | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs    | Yes |
| David Gensaw, Director             | Yes |
| Carol Nova, Director               | Yes |

|                |      |
|----------------|------|
| MOTON CARRIES: | 5Yes |
|----------------|------|

|                      |                        |
|----------------------|------------------------|
| Motion: David Gensaw | Second: Veronica Downs |
|----------------------|------------------------|

To approve the Field Operations Report which includes

the Effluent Flow, Rainfall, & Monitoring Report for May 2026.

|                                    |     |
|------------------------------------|-----|
| President, Margaret Caldwell       | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs    | Yes |
| Director, David Gensaw             | Yes |
| Director, Carol Nova               | Yes |

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: Carol Nova

To approve Resolution 26-01 (County Election for Election)

|                                    |     |
|------------------------------------|-----|
| President, Margaret Caldwell       | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs    | Yes |
| David Gensaw, Director             | Yes |
| Carol Nova, Director               | Yes |

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: David Gensaw

All board members present have reviewed and accept the cash flow report for 20<sup>th</sup> June, 2026

|                                    |     |
|------------------------------------|-----|
| President, Margaret Caldwell       | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs    | Yes |
| David Gensaw, Director             | Yes |
| Carol Nova, Director               | Yes |



MOTION CARRIES

5Yes

Motion: David Gensaw

Second: Veronica Downs

ADJOURNMENT @ 6:30 PM

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor

Yes

Secretary/Clerk, Veronica Downs

Yes

Director, David Gensaw

Yes

Director, Carol Nova

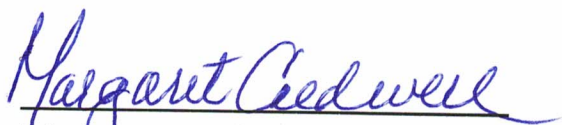
Yes

MOTION CARRIES:

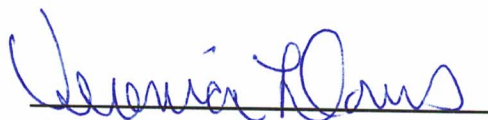
5Yes

Motion: David Gensaw

Second: Veronica Downs



Margaret Caldwell  
Board President



Veronica Downs  
Secretary/Clerk

Regular Board Meeting 15<sup>th</sup> July 2026