

Klamath Community Services District
111 Klamath Mill Rd Klamath CA 95548

Regular Board Meeting

MINUTES

21st January 2026 @ 6:00 PM

Meeting called to order at 6:00 PM by Margaret Caldwell President

ROLL CALL:

| | | |
|------------------------------------|------|---------|
| President, Margaret Caldwell | 6:00 | Present |
| President Pro-Tem, Laurette Taylor | 6:00 | Present |
| Secretary/Clerk, Veronica Downs | 6:08 | Present |
| Director, David Gensaw | 6:00 | Present |
| Director, Carol Nova | 6:00 | Present |

RECOGNITION OF STAFF:

| | | |
|-------------------|----------------|---------|
| Fiscal Department | Tenice Barnett | Present |
| Field Operations | Paul/Rob | Present |

RECOGNITION OF GUEST/PUBLIC COMMENT:

- None

Motion: David Gensaw

Second: Carol Nova

To approve, 21st January 2026 Regular Board Meeting Agenda.

| | |
|------------------------------------|-----|
| Present, Margaret Caldwell | Yes |
| President Pro-Tem, Laurette Taylor | Yes |

Secretary/Clerk, Veronica Downs Yes
Director, David Gensaw Yes
Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: Carol Nova Second: David Gensaw

To approve 19th November 2025 Regular Board Meeting Minutes

President, Margaret Caldwell Yes
President Pro-Tem, Laurette Taylor Yes
Secretary/Clerk, Veronica Downs Yes
Director, David Gensaw Yes
Director, Carol Nova Yes

MOTION CARRIES: 5yes

Motion: Carol Nova Second: David Gensaw

To approve 8th December 2025 Annual Board Meeting Minutes

President, Margaret Caldwell Yes
President Pro-Tem, Laurette Taylor Yes
Secretary/Clerk, Veronica Downs Yes
David Gensaw, Director Yes
Carol Nova, Director Yes

MOTION CARRIES: 5Yes

Motion: David Gensaw Second: Carol Nova

To approve Reaffirmation of California Environmental Quality Act/SWRCB.

| | |
|------------------------------------|-----|
| President, Margaret Caldwell | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs | Yes |
| Director, David Gensaw | Yes |
| Director, Carol Nova | Yes |

MOTION CARRIES: 5Yes

Motion: Laurette Taylo Second: Carol Nova

To approve Certification for Fiscal Sustainability Plan/SWRCB

| | |
|------------------------------------|-----|
| President, Margaret Caldwell | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs | Yes |
| Director, David Gensaw | Yes |
| Director, Carol Nova | Yes |

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: David Gensaw

To approve Water Conservation & Water Management Certification/SWRCB.

| | |
|------------------------------------|-----|
| President, Margaret Caldwell | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs | Yes |
| Director, David Gensaw | Yes |
| Director, Carol Nova | Yes |

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: Carol Nova

To approve the Fiscal Department Reports for November and December 2025

- President, Margaret Caldwell Yes
- President Pro-Tem, Laurette Taylor Yes
- Secretary/Clerk, Veronica Downs Yes
- Director, David Gensaw Yes
- Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: David Gensaw

To ratify invoice # 57486 \$631.01 Crescent Ace Hardware (Door at Green Diamond/SWRCB.

- President, Margaret Caldwell Yes
- President Pro-Tem, Laurette Taylor Yes
- Secretary/Clerk, Veronica Downs Yes
- Director, David Gensaw Yes
- Director, Carol Nova Yes

MOTION CARRIES: 5Yes

Motion: Veronica Downs Second: Laurette Taylor

To ratify invoice #14249 \$168.00 Stover Engineering (Bates waste connection)

| | |
|------------------------------------|-----|
| President, Margaret Caldwell | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs | Yes |
| Director, David Gensaw | Yes |
| Director, Carol Nova | Yes |

MOTION CARRIES: 5Yes

To ratify invoice # 36578 \$2,440.00 Steve's Septic Service (Large Tank Pumped)

| | |
|------------------------------------|-----|
| President, Margaret Caldwell | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs | Yes |
| Director, David Gensaw | Yes |
| Director, Carol Nova | Yes |

MOTION CARRIES: 5Yes

**FYI/Annual Permit Fee (Waste Plant)

**Looks like we are going to Jury Trial Set for 6th May 2026 @10:00AM

Motion: Veronica Downs

Second: David Gensaw

To approve the Field Operations Report which includes the Effluent Flow, Rainfall, & Monitoring Report for December 2025.

| | |
|------------------------------------|-----|
| President, Margaret Caldwell | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs | Yes |
| Director, David Gensaw | Yes |
| Director, Carol Nova | Yes |

MOTION CARRIES: 5Yes

** Certificate Maturity Notice

** Special District Leadership Foundation/reimbursement.

** Yurok Land Use Permit/Amended Memorandum of Agreement, The KCSD board requires more clarification on the above, KCSD board missed some kind of meeting and or phone calls, so we do not understand why we are making such minor changes, that really does not affect anything.

**SWRCB/PFAS/Order # DW2025-0002-DDW

Motion: Veronica Downs

Second: Carol Nova

To approve Green Diamond Lease Agreement/March 17,2026 thru March 17,2027.

| | |
|------------------------------------|-----|
| President, Margaret Caldwell | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs | Yes |
| Director, David Gensaw | Yes |
| Director, Carol Nova | Yes |

MOTION CARRIES: 5Yes

Motion: Veronica Downs

Second: Laurette Taylor

To approve response letter /County of Del Norte/Heidie Kunstall.

| | |
|------------------------------------|-----|
| President, Margaret Caldwell | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs | Yes |
| Director, David Gensaw | Yes |

Director, Carol Nova

Yes

MOTION CARRIES:

5Yes

Motion: David Gensaw

Second: Laurette Taylor

To approve response letter/Account #49.

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor

Yes

Secretary/Clerk, Veronica Downs

Yes

Director, David Gensaw

Yes

Director, Carol Nova

Yes

MOTION CARRIES:

5Yes

Motion: David Gensaw

Second: Laurette Taylor

To approve that all Board Members present have read and accept the Cash Flow Report for January 2026

President, Margaret Caldwell

Yes

President Pro-Tem, Laurette Taylor

Yes

Secretary/Clerk, Veronica Downs

Yes

Director, David Gensaw

Yes

Director, Carol Nova

Yes

MOTION CARRIES:

5Yes

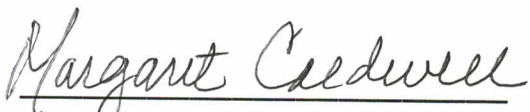
Motion: David Gensaw

Second: Veronica Downs


ADJOURNMENT @ 7:02 PM

| | |
|------------------------------------|-----|
| President, Margaret Caldwell | Yes |
| President Pro-Tem, Laurette Taylor | Yes |
| Secretary/Clerk, Veronica Downs | Yes |
| Director, David Gensaw | Yes |
| Director, Carol Nova | Yes |

MOTION CARRIES: 5Yes



Margaret Caldwell
Board President



Veronica Downs
Secretary/Clerk

Regular Board Meeting 18th February 2026